# EQUAL OPPORTUNTIES MONITORING INFORMATION PROFORMA



**STRICTLY CONFIDENTIAL**

Please complete and return with your completed application form. You may choose not to provide certain information and this will not affect the selection process.

In accordance with Barod’s Equal Opportunities Policy and Recruitment and Selection Policy, Barod will select new employees on job-related criteria, as outlined in the person specification. Barod welcomes staff diversity and is an equal opportunities employer. We aim to ensure that no job applicant or employee will receive less favourable treatment on the grounds of sex, marital status, gender reassignment, race, colour, nationality, ethnic origin, disability, religion or belief, political belief, sexual orientation, pregnancy or childbirth, membership of a trade union, part time working or age.

The information you give on this form will be held for monitoring purposes only; it will be detached from the application form and will not be available to line managers, link workers or anyone involved in the short-listing or selection process.

|  |  |
| --- | --- |
| **Name:** |  |
| **Opportunity applied for:**  |  |

|  |
| --- |
| **Age:**Please give your age range by ticking the appropriate box: |
|  16-25  |  26-35  |  36-45  |  46-55  |  over 56 |  Rather not disclose |

|  |
| --- |
| **Gender:**Please specify:  |

|  |
| --- |
| **Sexual Orientation:**Please describe your sexual orientation by ticking the appropriate box: |
|  Heterosexual / Straight |  Gay Man |  Gay Woman / Lesbian |
|  Bisexual |  Rather not disclose |

|  |  |
| --- | --- |
| **Nationality:** |  |

|  |
| --- |
| **Ethnic Origin:**Please describe your ethnic origin by ticking the appropriate box: |
| **White** |
|  English |  Scottish |
|  Welsh |  Irish |
|  Any other white *(please specify):* |
| **Mixed** |
|  White and Black Caribbean |  White and Black African |
|  White and Indian |  White and Chinese |
|  Any other mixed *(please specify):* |
| **Asian** |
|  Indian |  Pakistani |
|  Bangladeshi |  Chinese |
|  Other *(please specify):* |
| **Black** |
|  African |  Caribbean |
|  Any other Black *(please specify):* |
| **Other** |
|  Other (Please specify): |
|  Rather not disclose |
| **Have you ever sought, or are you currently seeking, help for a substance misuse problem?** |  Yes |   No |
|  If yes, please describe what, how long ago and any ongoing issues/prescription: |

|  |
| --- |
| **Do you have a disability as defined under the Disability Discrimination Act 1995?** That is: Do you consider yourself to be someone who has a physical or mental impairment which has a substantial and long term effect on your ability to carry out normal day to day activities? |
|  Yes |  No |  Rather not disclose |
|  If yes, please describe the nature of your disability: |

|  |
| --- |
| **Please detail below any reasonable adjustments we need to consider, due to a disability, if you are invited to interview for a volunteering place.** For example access to interview rooms, alternative equipment, etc. |
|  |

|  |
| --- |
| **How did you hear about this volunteering opportunity?**Please tick the appropriate box: |
|  Barod Website  |  Barod Internal Advert |
|  Friend, Relative, Colleague  |  College / Place of Education  |
|  Event / Job Fayre  |  Barod Staff Member / Volunteer |
|  Other Voluntary organisation (*please specify):* |
|  Other (*please specify):* |

|  |
| --- |
| **How are you submitting your application?** Please tick the appropriate box: |
|  By Post |  By Email |  In Person  |  other |